



Special Education Family Advisory Committee (SEFAC)

Minutes for December 9, 2024

The Special Education Family Advisory Committee met in person at the AISD Central Administration Building on December 9, 2024.

SEFAC Members (Attendance)

Stephanie Ferragut (Not Present)	Miguel Morales (Not Present)
Lauren Hoffer (Not Present)	Chris Brodie (Not Present)
Randi Shade	Kara Schultz (Not Present)
Deborah Trejo	Allyson Mangum (Not Present)
Ricardo Bentin	Kristin Mijares-Levy
Peggy Kemp (Not Present)	Elizabeth Mirabal (Not Present)
Renee Sanders (Not Present)	Michael Herbin
Adalberta Marquez (Not Present)	Dr. Dru McGovern-Robinett
Natalie Johnson (Not Present)	Dr. Stephanie Hawley
Patricia Benigno Ruiz (Not Present)	Dr. Mary Anne Maxwell (Not Present)
Dr. Cherry Lee	Dr. Susan Diaz (Not Present)
	Dr. Jennifer Baker

Visitors/Community Members/AISD Staff

Sherry Marsh (TEA Monitor)	Lisa Saldana (Academic Support Specialist)
Dr. Kimberly Pollard (Director of 504)	Bailey Gates (Director of Inclusion)



1. Call to Order, Attendance

1.1. Dr. Cherry Lee called the committee to order at 6:03 PM. Quorum was not met.

2. Public Comments

2.1 One request for public comment was made at the meeting.

Member Bentin asked a question about the pre-work and principal meeting presentation shared with SEFAC. The request was for clarity in language for such presentations when member recommendations and overall feedback are provided rather than indicating than a formal SEFAC committee-wide recommendation. The feedback was received and taken under advisement for future communication.

A suggestion was made to have a separate SEFAC opportunity for comment after public comments. The committee agreed that SEFAC comments will be placed as an item on future agendas immediately after public comments.

3. Updates from Last Meeting Presentations and SEFAC feedback

3.1. Inclusive Schools Week

3.2. Disability Awareness Events

3.3. Transition Services for Students with Disabilities

A brief overview of each was provided with summary updates on actions steps and progress based on previous feedback provided by SEFAC on these topics at the November meeting. Members provided clarifying questions and additional feedback on actions and progress to date. Feedback included:

- Exploring the expansion of AISD's future recognition calendars to include both an opportunity for inclusive schools week and another for disability awareness and acceptance week to inform and strengthen deeper understanding of these concepts and the emphasis on improvements for inclusive practices district-wide.
- Consideration of an additional subcommittee and review of district data around inclusion and inclusive practices.
- Consideration of an additional subcommittee or further action planning around transition was discussed to continue to inform improvements and planning for transition services for students from school to post-secondary options.

4. Spotlight and Feedback: AISD Parent Support Team

4.1. Dr. Cherry Lee introduced Parent Support Coordinator, Siglinda Aguilar Sosa. Mrs. Aguilar Sosa provided an overview of the Parent Support Team, its reconfiguration to serve more students, and how to access materials and resources.

4.2. SEFAC members provided feedback to the Parent Support team in areas such as communication to families, website improvements for resource access.



5. Work Time

- 5.1. The committee provided feedback to the District's parent support team on efforts to increase outreach to families.
- 5.2. The committee requested that a brief feedback survey be provided to SEFAC members informing parent engagement opportunities for 25-26 based on brief pre-work and overview of the 23-24 and 24-25 Parent Empower Hours.
- 5.3. Feedback from the committee indicated a desire to have an opportunity to inform future meeting agenda topics. A feedback form will be provided as a follow-up to SEFAC.

6. Next Steps, Calendar, and Closure

- 6.1. Dr. Jennifer Baker reviewed the next and future meeting dates for SEFAC in 24-25. The next scheduled meeting is January 27th.
- 6.2. Dr. Jennifer Baker reviewed the current attendance rate for meetings and discussed membership opportunities to fill positions for members who no longer want to participate, ensuring vertical team representation on SEFAC.
- 6.3. Dr. Jennifer Baker closed the meeting with questions and comments.

7. Adjournment. The meeting adjourned at 7:35 PM.