CHILD & ADULT CARE FEEDING PROGRAM (CACFP)

AFTER-SCHOOL MEALS APPLICATION (SUPPER)

AUSTIN | Nutrition & Food Services
Independent School District

School:

Program Name: **# of Students Estimated to Eat:**

Program Coordinator Name:

   Phone: **Email:**

 Area Coordinator Name:

   Phone: **Email:**

Requested Meal Time: **Days Needed:**   **Monday**   **Tuesday**

Program Start Date: **Wednesday**   **Thursday**

Program End Date: **Friday**

Requirements:

- In order to qualify for this feeding program, the school must qualify based on Texas Department of Agriculture (TDA) qualifiers that may differ each school year. AISD Food Services will determine eligibility upon receiving the completed application and will notify the Program Coordinator.

- Students receiving meals must be participating in an after-school program which must include an educational or enrichment component. Only program participants (students) may consume the meals.

- The accountability options outlined below must be followed or the program will immediately forfeit eligibility to receive after-school meals.

Request an Accountability Option: (Check One)

Hot Plated Meals – *Cafeteria staff will handle accountability.*

- Students will come through the cafeteria serving line to pick up a hot plated meal and enter their student ID number at the register. Students who choose to take a meal MUST take at least three components (food groups) of the meal.

- Cafeteria staff will handle accountability.

Fast and Fresh (Cold) Bento Box Meals – *Program staff will handle accountability.*

- This option offers flexibility on when meals can be served, though meals must be eaten on campus before the students leave for the day. Meal timing is at the program coordinator's discretion. This meal option is a "Grab and Go" meal service style and the meals may be eaten anywhere on campus.

- The after-school program will assume all responsibility for meal distribution and tracking according to the federal guidelines of the Child and Adult Care Feeding Program. Rosters will be provided by Cafeteria Managers. The after-school program will be responsible for submitting the roster to the Cafeteria Manager by 10 a.m. the following day.

- Completion of an accountability training course is mandatory.

- Person(s) administering the meals must complete the online Civil Rights training and attach a completed Civil Rights Certification to this application. See instructions below.

Person Responsible: **Phone:**

_____

I understand and accept my after-school meal responsibilities in operation of the federal Child and Adult Care Feeding Program (CACFP). I understand that meal participation will be audited throughout the duration of the program and I may periodically be asked to provide attendance records to verify students' eligibility to participate. I will abide by the requirements above or program eligibility will be forfeited.

Program Coordinator Signature: _____ Date: _____

Campus Principal Signature: _____ Date: _____

FS Area Supervisor Signature: _____ Date: _____

FS Assistant Director Signature: _____ Date: _____

Questions? Please contact your Cafeteria Manager or AISD Nutrition and Food Services at 512-414-0251.

Child and Adult Care Feeding Program (CACFP)
Grab and Go After School Meal Service
Civil Rights Training Information

Instructions:

- o Read and work through the Civil Rights training linked below:

    - o [Civil Rights Training – English](#)

    - o [Civil Rights Training – Spanish](#)

- o Take the assessment quiz.

- o When you have successfully completed the quiz, please fill out the quiz form appropriately:

    - o NAME: Your name

    - o Contracting Entity: Austin ISD

    - o CS Identification Number: 01068

    - o Email Address: Your email address

    - o Date: Today's Date

- o The confirmation sheet will be emailed immediately to the email you provided. Save the confirmation to your computer, or print a copy, and attach with the completed application.

- o All applications and training documentation may be submitted in-person or electronically to the Cafeteria Manager. Electronic submissions will be sent to the Cafeteria Manager's email address.