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Meeting Minutes

Community Bond Oversight Committee, May 10, 2022, 6:00 p.m. to 8:00 p.m.

The Community Bond Oversight Committee met on May 10, 2022 to consider, discuss, and take action on the items of the agenda below. These meeting minutes are supplemented by the [meeting material](#).

The following individuals were in attendance:

Members: Alex Winslow, Andrei Lubomudrov, Anna Valdez, Cheryl Bradley (Co-chair), Christy Merritt, Dr. T. Jaime Chahin, Lawrence Huang, Lori Moya (Co-chair), Mark Grayson, and Peck Young

Staff & Consultants: Adriana Cedillo, Director of Budget and Planning; Andre Andrews, Bond Budget Coordinator; Bianca Tafares, Program Controls Manager, AECOM; Carlos Mederes, Program Director, AECOM; Christine Steenport, Interim Assistant Superintendent of Operations; Dinita Caldwell, HUB Director; Eduardo Ramos, Chief Financial Officer; Erin Wiedoff, Executive Assistant, CMD; Katrina Montgomery, Assistant Superintendent of Financial Services; Lauren Boncimino, Administrative Assistant, CMD; Lavonia Horne-Williams, Construction Contract and Procurement Services Manager; Maggie Infante, Executive Assistant, Finance; Matias Segura, Chief Operations Officer; Michael Mann, Executive Director of Primary Campuses, CMD; Sarah Obrien, Account Director, Buie & Co.; Scott Morrison, Manager, Facilities Information Systems, CMD; and Zachary Perkins, Executive Assistant, Operations

Guests: Sharal Brown, Owner, Majestic Services, Inc.

Call to Order
<ul style="list-style-type: none"> The meeting was called to order at 6:02 p.m.
Public Comment
<ul style="list-style-type: none"> Two public comments were received via Let's Talk. The first public comment was submitted and read aloud by Sharal Brown, owner of Majestic Services, Inc. The second public comment was not read aloud because it did not fall under the CBOC Charge. It was shared with relevant staff.
Approval of Minutes, February 8, 2022 and April 6, 2022 Meetings
<ul style="list-style-type: none"> The minutes were approved with no changes.
Committee Operations: Discussion of CBOC Members' Work During Meetings & New Members and Staff On-boarding
<ul style="list-style-type: none"> Staff and the committee reviewed and discussed the item. Staff and the committee also discussed in-person meeting logistics and CBOC communication protocols. Katrina Montgomery, Assistant Superintendent of Finance, and Christine Steenport, Interim Assistant Superintendent of Operations, were introduced to the committee as the new liaison team.
Discussion of District Real Estate Related to the 2017 Bond Program
<ul style="list-style-type: none"> Staff and the committee reviewed and discussed the item. Peck Young, committee member, proposed questions regarding the history of AISD's real estate transactions. Andrei Lubomudrov, committee member, asked about AISD's real estate repurposing timeline. Questions were addressed by staff.

Discussion of HVAC Projects

- Staff and the committee reviewed and discussed the item.
- The previously distributed document, *Targeted Projects with HVAC Scopes of Work*, was updated and re-distributed.

Issues, Risks, & Substantial Changes

- Staff and the committee reviewed and discussed the item.
- Rosedale School, Eastside ECHS, LBJ ECHS, LASA HS, New MS in NE Austin, and districtwide targeted projects were discussed.
- The committee asked questions about the deferred targeted projects.
- Cheryl Bradley, committee co-chair, asked about the LBJ ECHS Campus Architectural Team (CAT) and project schedule changes.
- Matias Segura, Chief Operations Officer, and Carlos Mederes, Program Director, addressed these concerns.

Bond Program Change Log

- Staff and the committee reviewed and discussed the item.

Financial Reports

- Staff and the committee reviewed and discussed the item.
- Financial reports were presented, and reporting frequency was discussed.
- Peck Young, committee member, asked about inflation and the completion of the 2017 Bond Program.
- Eduardo Ramos, Chief Financial Officer, addressed these concerns.

HUB Program

- Staff and the committee reviewed and discussed the item.
- HUB reports were presented, and Eduardo Ramos gave an explanation of HUB reporting changes.
- The HUB Economic Impact Analysis Report was shared with the committee.

Bond Communications

- Staff and the committee reviewed and discussed the item.
- A recap of in-person grand opening ceremonies at Hill ES, Rosedale School, Ann Richards SYWL, Eastside ECHS and International HS, Austin HS, and Sánchez ES was given.
- Alex Winslow, committee member, asked questions about the distribution of grand opening content (i.e. photos and videos).
- Christy Merritt, committee member, asked about campuses that have not had their grand openings yet.
- Sarah Obrien addressed these questions and ensured the committee that grand openings continue to be planned with campus communities.

Action Items Requested by the Committee

- Staff and the committee reviewed and discussed the item.

Potential Future Items for Discussion

- Staff and the committee reviewed and discussed the item.

Adjourn

- The meeting was adjourned at 8:03 p.m.

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Action Items/Requests: Throughout the meeting committee members took action, promised to undertake, or requested the following:

- The committee requested that public comments be distributed to all members.
- Lori Moya, committee co-chair, requested a written update from staff regarding Gus Garcia YMLA.
- The committee requested information about the project schedule changes at LBJ ECHS.
- Matias Segura, Chief Operations Officer, and Carlos Mederes, Program Director, committed to attending the next LBJ ECHS Campus Architectural Team (CAT) meeting.
- Peck Young, committee member, requested to change the language around real estate from *Estimated Land Sales* to *Real Estate Revenue*.
- The HUB Department committed to sending previous HUB reports once staffing and reporting challenges are resolved.
- Lori Moya, committee co-chair, requested that Cheryl Bradley, committee co-chair, be able to call in to future in-person meetings.