

## Meeting Minutes

**Community Bond Oversight Committee, May 11th, 2021, 6:00 p.m. to 7:52 p.m.**

The Community Bond Oversight Committee met virtually on May 11th, 2021 to consider and discuss and take action on the items of the agenda below. These meeting minutes are supplemented by the [meeting material](#) and the [video recording](#).

### The following individuals were in attendance:

#### Members:

Alex Winslow, Andrew Lubomudrov, Anna Valdez, Cheryl Bradley (Tri-Chair), Christy Merritt, Dr. T. Jaime Chahin, Lawrence Huang, Leisha Johnson, Lori Moya (Tri-Chair), Mark Grayson, Monica Lopez-Magee, Peck Young

#### Staff & Consultants:

Adriana Cedillo, Assistant Budget Director; Carlos Canedo, McKissack Program Director; Carlos Mederes, AECOM Program Director; Charlene Rollins, Budget Director; Dinita Caldwell, HUB Director; Drew Johnson, Director Bond Planning; Erin Wiedoff, Administrative Assistant CMD; George Gogonas, Executive Director of Finance; Jason Stanford, Chief of Communications and Community Engagement; Joan Williams, Web Content Specialist; Joann Jaimes, Closed Captioner; Karla Rivera-Figueroa, Coordinator, Community Engagement; Kris Hafezizadeh, Executive Director of Transportation; Leslie Stephens, Chief Human Capital Officer; Matias Segura, Acting Chief of Operations; Sarah O'Brien, Buie & Co. Communications; Scott Morrison, Manager, Facilities Information Systems; Sean Brinkman, Chief Officer of Technology; and Ylise Janssen, General Counsel for Legal Services

### AGENDA

	AGENDA ITEM	FILES	SLIDES	RECORDING RUN TIME
1.	<b>Call to Order</b> – The meeting was called to order at 6:00 p.m.		1-3	<a href="#">0:00:06</a>
2.	<b>Reminder of Best Practices for Meeting Virtually</b> – Staff and the committee reviewed and discussed the item.		4-5	<a href="#">0:00:28</a>
3.	<b>Public Comment</b> – No public comment were received.		6	<a href="#">0:02:05</a>
4.	<b>Approval of Minutes April 13, 2021 Meeting</b> – The minutes were approved with no changes.	04	7	<a href="#">0:06:02</a>
5.	<b>Committee Operations: Discussion of CBOC Members' Work During Meetings &amp; New Members and Staff On-boarding</b> – Staff and the committee reviewed and discussed the item.		8-10	<a href="#">0:02:06</a>
6.	<b>Update on Organizational Changes</b> – Staff and the committee reviewed and discussed the item.		11-15	<a href="#">0:07:11</a>
7.	<b>Update on District Response to COVID 19 – impact on facilities, bond projects, and bond funds</b> – Staff and the committee reviewed and discussed this item.		16-18	<a href="#">0:09:22</a>
8.	<b>Issues, Risks, &amp; Substantial Changes</b> – Staff and the committee reviewed and discussed this item	08a	19-23	<a href="#">0:23:45</a>
9.	<b>Bond Program Change Log</b> – Staff and the committee reviewed and discussed this item.	08b	24-25	<a href="#">0:32:59</a>
10.	<b>Financial Reports</b> – Staff and the committee reviewed and discussed this item.	08c-08g	26-33	<a href="#">0:40:35</a>
11.	<b>HUB Program</b> – Staff and the committee reviewed and discussed this item.	08h	34-42	<a href="#">0:47:20</a>

12.	<b>Bond Communications</b> – Staff and the committee reviewed and discussed the item.		43-47	<a href="#">1:00:03</a>
13.	<b>Discussion and Possible Action on Use of 2013 Bond Program Contingency</b> – Staff and the committee reviewed and discussed the item.  Peck Young motioned to support the staff recommendation for the use of the 2013 Bond Program Contingency Funds allocated to Technology to be reallocated to the acquisition of an Integrated Enterprise Resource Planning (ERP) Management System for HR, Finance, and Ancillary and to the Transportation Department for the purchase of replacing 18 General Education buses, 15 Special Education buses, 4-6 additional buses, and 3 electric powered school buses with charging infrastructure. Mark Grayson seconded this motion. The Committee was unanimously in favor.		48-57	<a href="#">1:09:54</a>  <a href="#">1:42:13</a>
14.	<b>Discussion of the Committee’s Semi-Annual Report to the Board of Trustees and Timing of Other Reports</b> – Staff and the committee reviewed and discussed the item.  The Committee supported the proposed reporting cycle with the recommendation for September and March reports.		58-60	<a href="#">1:43:30</a>
15.	<b>Action Items Requested by the Committee</b> – Staff and the committee reviewed and discussed the item.		61-63	<a href="#">1:45:42</a>
16.	<b>Potential Future Items for Discussion</b> – Staff and the committee reviewed and discussed the item.		64-66	<a href="#">1:47:28</a>
17.	<b>Adjourn</b> – The meeting adjourned at 7:52 p.m.		67-69	<a href="#">1:50:01</a>

**Action Items/Requests:** Throughout the meeting and under Agenda Items 5, 13, 14, 15, and 16 committee members took action, promised to undertake, or requested the following:

- Andrei proposed a potential follow-up HVAC Ad Hoc Meeting.
- Larry requested adding a trend line to the 2017 Bond Financials Graph to display contingency.
- The Committee requested a discussion of future in-person meetings.
- Mark Grayson requested an annual calendar.