

Austin ISD: Scope & Sequence for College, Career and Life Readiness, 2020-2021

Austin ISD is committed to ensuring every student graduates high school being college, career, and life ready! Below is an outline of activities for each secondary grade level. This document was created as a collaboration between the High School Office/College and Career Readiness, GEAR UP, AVID, Guidance and Counseling, and Career and Technical Education. We strive to ensure our students have the most opportunities possible, and that they feel empowered to make an informed and personalized choice. The links below will take you directly to the grade level of interest.

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6th Grade **Goal:** As students transition from ES to MS, they will explore their strengths, interests and challenges, as they build a foundation for College, Career and Life Readiness.

Activity	Details	Estimated Time	Supporting Department(s)
FALL SEMESTER	What are my strengths, interests, and challenges?		
Naviance Scavenger Hunt	Through this activity students will learn to navigate Naviance Students and learn about how to access all the tools available.	20 minutes	School Counselor and/or AVID Elective teacher
Academic Goal	Students will create one academic SMART goal in Naviance for the current school year. What is a SMART Goal? – SMART Goals Video	15 minutes	Partner with a core class. School Counselor and/or AVID Elective teacher.
Complete StrengthsExplorer	Students will complete the Strengths Explorer Assessment What is StrengthsExplorer? – Workbooks – FAQ - Career Planning and Assessments Quick Guide	30 minutes	Directions in BLEND. AVID and/or School Counselor
Exploring Endorsements and Careers	Host a themed week for each endorsement/ career area and focus on strengths. “How would my strengths help me in this career area?”	10 minutes per day for 5 days	Partner with core classes and electives. School Counselor and/or AVID Elective teacher
SPRING SEMESTER			
What is an endorsement? What are your interests?	Interactive activity around interests and careers Anchors: Posters with all 5 Endorsements https://sites.google.com/a/austinisd.org/ssig/high-school-students	30 minutes	School Counselor and/or AVID Elective teacher

<p>*Family Engagement Activity: Language of of Postsecondary</p>	<p>Content or pamphlet providing information by grade level Link to AVID Resource: The Lang. of Higher Education (see Levels of Instruction to support family involvement) Powerpoint-https://aisdblend.instructure.com/courses/165295/pages/star-family-engagement-activity-the-language-of-higher-education</p>	<p>--</p>	<p>School Counselor and/or AVID Elective teacher, Parent Support Specialist</p>
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7th Grade Goals: Explore and grow your strengths! Students will identify careers of interest in order to begin developing habits of mind to make successful transitions in course selection in the 8th grade and prepare for HS endorsements and career pathways.

Task Name	Details	Estimated Time	Supporting Department
FALL SEMESTER	EXPLORE beyond what you know-- see what's out there! GROW your strengths!		
Naviance Scavenger Hunt	Refresher of Naviance and its tools	15 minutes	AVID and/or School Counselor
Academic Goal	Students will create one academic SMART goal in Naviance for the current school year. <u>What is a SMART Goal? - SMART Goals Video</u>	15 minutes	Partner with a core class. AVID and/or School Counselor/
Complete Career Cluster Finder Assessment	Students will complete the Career Cluster Finder Assessment <u>What is Career Cluster Finder? – Career Planning and Assessments Quick Guide</u>	30 minutes SPLIT into chunks in advisory over 3 days	School Counselor and/or AVID Elective teacher
Exploring Endorsements and Careers	Host a themed week for each endorsement/ career area and focus on exploring all options. Challenge: choose a career area that does not seem as interesting to you, and find a career that you like in that area that matches your strengths!	10 minutes per day for 5 days	Partner with core classes and electives. School Counselor and/or AVID Elective teacher
SPRING SEMESTER			
Roadtrip Nation Reflection Survey	Students will explore the RoadTrip Nation Interview Archive by interests and themes to expose them to potential careers in their areas of interest. Students will then complete a roadtrip nation reflection survey. <u>What is Road Trip Nation? – Quick Guide - Career Planning and Assessments Quick Guide – RTN Extension Activities</u>	30 minutes (videos vary between 5 and 7 minutes in length)	AVID and/or School Counselor
*Family Engagement Activity: Exploring Financial Aid Options	Families will learn about Financial aid options for college http://www.ownyourownfuture.com/7th/pay/	45 minutes	AVID and/or School Counselor

	https://aisdblend.instructure.com/courses/165295/pages/star-family-engagement-activity-exploring-financial-aid-options		
Reality Check: How to Finance a College Education?	<p>Students will explore ways on how to pay for college (begin lesson by first having students connect to Reality Check).</p> <p>https://texasrealitycheck.com/</p>	30 minutes	<p>School Counselor and/or AVID</p> <p>Partner with Math department (percents, graphs)</p>
Add at least two career clusters to Favorite Career Cluster List	<p>From the Career Cluster results, students will add 2 career clusters to their favorites list</p> <p>Students will engage in “Career Exploration” by aligning their interests to possible job options. By identifying appropriate educational and lifestyle choices, they will be prompted to consider options for achieving their career goals.</p>	15 minutes	<p>School Counselor and/or AVID Elective teacher</p>

8th Grade

Goals for 8th Grade: Guide students in the process of focused college and career exploration to develop successful study skills and self-advocacy skills to make successful transitions into HS by setting their four-year plan, selecting endorsements and/or career pathways that are aligned to their strengths and interests.

Task Name	Details	Estimated Time	Supporting Department
FALL SEMESTER	Who am I? What skills do I want to cultivate? What classes reflect my interests? Career Matching and Broadening		
Career Key Assessment	Students will complete the O*Net inventory which will provide students with their Holland interest code. https://www.mynextmove.org/explore/ip The six Holland Codes are: Realistic, Investigative, Artistic, Social, Enterprising, and Conventional. Alternate assessment: Students can complete Career Key in Naviance. What is Career Key? On BLEND, students will complete a list of their strengths, a list of interests, and a list of skills they will need	30 minutes Broken into chunks	AVID and/or School Counselor
Add Careers to My List	Students will add 2 careers to their favorites list.	10 minutes	AVID and/or School Counselor
High School Goal	Students will create one high school SMART goal in Naviance for the next school year. What is a SMART Goal? - SMART Goals Video	15 minutes	Partner with a core class. AVID and/or School Counselor
Take the PSAT 8/9 (Fall or Spring?)	PSAT 8/9 for 2019-2020 (*optional/TBD) *Per Assoc. Sup. of MS/To be determined by each MS campus Principal Encourage students to practice on the College Board website: https://collegereadiness.collegeboard.org/psat-8-9/inside-the-test		AVID and/or School Counselor
Endorsement Exploration	Themed weeks for endorsements!!! POSTERS- repeating What courses align with this endorsement?		

SPRING SEMESTER			
Explore different pathways: *Visit your HS expo/CTE Fair (end of fall/beginning of spring)	8th graders attend feeder high school and learn about the different pathways; Be sure to visit two CTE booths at your high school expo. Questions to ask at HS expo/Career Pathways fair: https://docs.google.com/document/d/15WSTyuLDh0ZhmVom1QC1cdLFqSIhH0z1EkAVz7DSMJU/edit?usp=sharing	60 minutes	AVID and/or School Counselor
*Build a 4-Year Plan of Study- Spring Semester	Students will explore their course interests via a BLEND activity. Students will build their 4-year Plan of study through TEAMS and select at least one endorsement.	30-45 mins	MS/HS Counselors
Create a Professional Email Account (if do not yet have one)	If a student does not yet have a Professional Email Account, they will CREATE one in preparation to begin attaching it to their College Board Accounts, PSAT, and throughout their HS years as they engage in college exploration and application.	10 minutes	AVID and/or School Counselor
Create and Link College Board account with Khan Academy	Students will link account and allow test results to be in Khan Academy to customize their study plan; *need to have reminder sheet about username/password https://collegereadiness.collegeboard.org/sat/k12-educators/advising-instruction/practice-resources/link-accounts	30 minutes	AVID and/or School Counselor
TRANSITIONS (8th-9th) and Create a college planning PORTFOLIO	Part 1: Making a Successful Transition from 8th-9th 9th grade is a FOUNDATIONAL year (discuss attendance expectations credits, GPA, no social promotion, etc.) Lesson Part 2: Students will add three colleges in Naviance; selecting colleges based on interests	30 minutes	AVID and/or School Counselor
*Family Engagement Activity: How to interpret your scores?	What are college readiness exams and How to interpret scores? PSAT 8/9, PSAT, SAT/ACT, TSI https://collegereadiness.collegeboard.org/psat-nmsqt-psat-10/scores/understanding-scores	45 minutes	AVID and/or School Counselor

9th Grade

Goals: Ensure that students make a successful transition to high school, develop effective study habits, test taking skills and create a HS course plan with endorsements and/or career programs of study to begin preparation for post-secondary success. Continue to strengthen study habits and develop effective test taking skills.

Task Name	Details	Estimated Time	Supporting Departments/ Programs	Date(s) *Each HS campus makes a plan	WHO? *Person designated to lead/responsible
FALL SEMESTER					
Complete Learning Styles Inventory	9th graders will identify early on their learning strengths and preferences to create their best possible learning environment at school and at home and thus improve their academic performance.	20 minutes	GEAR UP Facilitator and/or School Counselor, AVID	September	Lead Counselor, Project Advance, and/or GEAR UP Facilitator
9th Grade Parent/family Meeting/event	Ensure that students and families know about 9th grade CCLR components, to include (but not limited to) PSAT 9, Attendance rules, Understanding GPA and Credits, NCAA Clearinghouse, TSI, and Naviance https://collegereadiness.collegeboard.org/psat-8-9/inside-the-test	30 minutes	GEAR UP facilitator and/or school counselor, AVID, CTE, testing coordinator, athletics	September	Lead Counselor, Project Advance, and/or GEAR UP Facilitator
Complete Career Cluster Finder Assessment	Students will complete the Career Cluster Finder Assessment <u>What is Career Cluster Finder? – Career Planning and Assessments Quick Guide</u>	30 minutes	CTE Teachers, AVID, GEAR UP and/or ECHS Advisor	October	Lead Counselor and/or CTE Specialist
Add at least two career clusters to Favorite Career Cluster List	From the Career Cluster results, students will add 2 career clusters to their favorites list	10 minutes	CTE Teachers, AVID, GEAR UP, and/or ECHS Advisor	October	Lead Counselor and/or CTE Specialist
Take the PSAT 8/9	<i>January 26, 2021</i> (Tentative early Winter date) district wide PSAT/NMSQT date for 9 th , 10 th , and 11 th graders. Encourage 9th graders to practice on the College Board website: https://collegereadiness.collegeboard.org/psat-8-9/inside-the-test	AM	School Counselors and/or PSAT Testing Coordinator	October	PSAT Testing Coordinator

Create Raise Me Account (Micro-scholarships)	Every student will create an account to track accomplishments and earn micro-scholarships: https://www.raise.me/	20 minutes	GEARUP Facilitator and/or School Counselor, AVID	November	Lead Counselor, Project Advance, and/or GEAR UP Facilitator
How to Calculate your GPA and Why is it important for college	Students will learn about how to calculate their GPA, what GPAs do specific colleges look for and how their GPA is cumulative. *Counselor GPA lesson plan Resources: Resources will be available through Guidance & Counseling Dept.	30 minutes	School Counselors, College Advisor, GEAR UP, and/or AVID	November	Lead Counselor and Grade Level Counselor
SPRING SEMESTER					
Complete Game Plan Survey	Students will complete the Game Plan Survey. This will allow students to share a little about themselves, goals, and plans for high school and beyond. Students can update their answers overtime. <u>What is the Game Plan Survey?</u>	20 minutes	College Advisor, GEAR UP, ECHS Advisor and/or AVID	January	Lead Counselor and Grade Level Counselor
*Create and link College Board account to Khan Academy	Create College Board Account (<i>if do not already have one from 8th grade</i>) and link PSAT test results to Khan Academy to customize an SAT study plan	30 minutes	School Counselors, GEAR UP, College Advisor and/or AVID	February	PSAT Testing Coordinator and/or Lead Counselor
*Revisit and Update your 4-Year Plan of Study	Students will review their 4-year Plan of study and select at least one endorsement (in TEAMS).	30-45 mins	School Counselors	March	Grade Level Counselor
*Family Engagement Activity: College 101-RoadMap to College Success	Families will learn about College 101 important key steps; how GPA is calculated. (great opportunity to also share with families about Advance Course options and the advantages to taking these courses).	45 minutes	School Counselors, GEAR UP, College Advisor and/or AVID	April	Lead Counselor and/or College Advisor

10th Grade

Goals: Reinforce college, career and academic knowledge to prepare students as they enter a period of decision-making in post-secondary planning and success. Continue to strengthen study habits and develop effective test taking skills.

Task Name	Details	Estimated Time	Supporting Departments/ Programs	Date(s) *Each HS campus makes a plan	WHO? *Person designated to lead/responsible
FALL SEMESTER					
Complete Do What You Are	Students will discover which of 16 personality types is most like them. Personality type and career interest survey results reveal which careers and college majors offer the greatest likelihood of success. Thus preparing students for more informed decision making and goal setting.	20 minutes	GEARUP and/or School Counselor	September	Lead Counselor
10th Grade Parent/Family Event	Ensure that students and families know about 10th grade CCLR components, to include (but not limited to) PSAT, Attendance rules, Understanding GPA and Credits, NCAA Clearinghouse, TSI, and Naviance)	30 minutes	GEAR UP, AVID, School counselor, CTE, and/or project advance, athletics	September	Lead Counselor
Complete SuperMatch College Search (In Naviance)	Students will use the SuperMatch search to find best fit colleges. <u>What is SuperMatch? – Adding Colleges to list with SuperMatch – Quick Guide – Saving SuperMatch searches</u>	20 minutes	CTE Teachers, AVID, and/or ECHS Advisor	September	Lead Counselor and/or CTE Specialist
Take the PSAT/NMSQT	<i>January 26, 2021</i> (Tentative early Winter date) district-wide PSAT/NMSQT date for 9 th , 10 th , and 11 th graders. Practice with the Khan Academy at: https://collegereadiness.collegeboard.org/psat-nmsqt-psat-10/practice	AM	School Counselors and/or PSAT Testing Coordinator	October	PSAT Testing Coordinator
SPRING SEMESTER					
Explore Best Fit colleges through College Search (in Naviance)	Students will use the College Search to find best fit colleges. They can set the search criteria to yield a list of colleges to explore.	30 minutes	Grade Level Counselor ECHS Advisor and/or AVID	January	Lead Counselor and Grade Level Counselor
Adding Colleges to “College I’m Thinking About” List (in Naviance)	Students will use the college searching tools to add 3 colleges of interest to their list.	20 mins	Grade level Counselor, ECHS Advisor and/or AVID	January	Lead Counselor and Grade Level Counselor

Khan Academy	Continue to ensure that your PSAT is linked to Khan Academy and actively access your customized student plan. Practice with the Khan Academy at https://collegereadiness.collegeboard.org/psat-nmsqt-psat-10/practice	30 minutes	Grade level Counselor, ECHS Advisor and/or AVID	February	Lead Counselor and PSAT Testing Coordinator
Resume Builder	Students will use the Naviance Resume Builder or another template to create a printable version of their resume. If Resume is not done directly in Naviance, the Resume needs to be uploaded in Naviance. <ul style="list-style-type: none"> Record your high school activities, awards, volunteer experiences, etc. Rearrange your information into multiple printable versions of your resume to present to potential employers and colleges. Resume Builder – Student Resume Builder Tutorial	30 minutes	CTE Teachers, ECHS Advisor and/or AVID	March	CTE Teachers
How to Calculate your GPA and Why is it important for college admissions	Students will learn about how to calculate their GPA, what GPAs do specific colleges look for and how HS GPA is cumulative. <p>*Counselor GPA lesson plan Resources: Resources will be available through the Guidance & Counseling Dept.</p> <p>* Review Assured Admission</p> <p>*Also go over top 10% (and what does it mean to be top 10%)</p>	30 minutes	School Counselors, College Advisor and/or AVID	End of January-February	School Counselor (Lead Counselor Coordinates)
Financial Literacy Review	Reviewing of credit basics, budgeting, banking, interest rates, savings, and other components of financial literacy <p>Resource:</p>	30 minutes	EverFi, CTE, AVID, Counselors, GEAR UP	April	School Counselor in collaboration with CTE
*Update your 4-Year Plan of Study	Students will build their 4-year Plan of study and make sure you are making progress to completing at least one endorsement	30-45 mins	School Counselor	March	School Counselor
Complete Career Interest Profiler (in Naviance)	Students will complete the assessment and will be provided their Holland Codes and matching careers. <p>Career Planning and Assessments Quick Guide</p>	30 minutes	CTE Teachers, AVID, and/or ECHS Advisor	April	Lead Counselor an/or CTE Specialist

11th Grade Goals: Assist students in mapping out their post-secondary path and begin the college application process, take needed entrance and college readiness exams and support them in setting the stage to reach their college and career goals (to and through).

Task Name	Details	Estimated Time	Supporting Departments/ Programs	Date(s) *Each HS campus makes a plan	WHO? *Person designated to lead/responsible
FALL SEMESTER					
Junior Conference	Junior conferences will be held with every 11th grader and documented on eCST (Individually and/or in small groups at the larger campuses). <i>Goal of Junior Conference: assure that student is on track not only to graduate and complete their endorsements; but also taking the steps to access post-secondary options.</i>	15 mins	Counseling Team	Sept-Nov	Junior Counselor and/or Lead
11th Grade Parent/Family Event	Ensure that students and families know about 11th grade CCLR components, to include (but not limited to) PSAT/NMSQT, TSI, Attendance rules, Understanding GPA and Credits, NCAA Clearinghouse, and Naviance)	30 minutes	GEAR UP, AVID, School counselor, CTE, and/or project advance, athletic	September	Lead Counselor
PSAT Info Session	Part 1: students will review early on about the importance of the PSAT/NMSQT that will be forthcoming, how to best prepare for it to do their very best. Part 2: Introduce the College Board Opportunity Scholarships Program https://opportunity.collegeboard.org *Student could accept the challenge, Build Your College List and begin practicing for the SAT through the Khan Academy https://opportunity.collegeboard.org/about/build	40 minutes	College Advisor, ECHS Advisor and/or AVID	September	Lead Counselor and/or PSAT Testing Coordinator
Complete Mi Advantage in Naviance	Mi Advantage uses multiple intelligences theory to generate a comprehensive, personalized report covering nine distinct intelligences. Acknowledge every students' unique intellect and discover cross-intelligence strengthening strategies to build on current talents.	20 minutes	GEARUP Facilitator, College Advisor and/or AVID	September	College Advisor
Complete SuperMatch College Search (in Naviance)	Students will use the SuperMatch search to find best fit colleges. What is SuperMatch? – Adding Colleges to list with SuperMatch – Quick Guide – Saving SuperMatch searches Explore Scattergrams	20 minutes	College Advisor, ECHS Advisor and/or AVID	October	School Counselor
Revisit Game Plan: focus on Identifying correlation with potential college majors	Explore how your college major choice aligns to your career choice	30 minutes	CTE Teachers, College Advisor, ECHS Advisor and/or AVID	October	School Counselor and/or CTE Specialist
Take the PSAT/NMSQT	<i>January 26, 2021</i> (Tentative early Winter date) district wide PSAT/NMSQT date for 9 th , 10 th , and 11 th graders. Practice in the Khan Academy at: https://collegereadiness.collegeboard.org/psat-nmsqt-psat-10/practice	AM	School Counselors and/or PSAT Testing Coordinator	January 26th (TENTATIVE DATE)	PSAT Testing Coordinator

Resume Builder	<p>Students will use the Naviance Resume Builder or another template to create a printable version of their resume. If Resume is not done directly in Naviance, the Resume needs to be uploaded in Naviance.</p> <ul style="list-style-type: none"> Record your high school activities, awards, volunteer experiences, etc Rearrange your information into multiple printable versions of your resume to present to potential employers and colleges. <p>Resume Builder – Student Resume Builder Tutorial</p>	30 minutes	English Teachers, ECHS Advisor and/or AVID class, CTE	November	Counselor lead in collaboration with English Department English 3 Teachers
SPRING SEMESTER					
SAT School Day overview & Khan Academy	<p>Learn about the district provided SAT test administration that will take place at your campus in March.</p> <p>Continue to ensure that your PSAT is linked to Khan Academy and actively access your customized student plan. Practice with the Khan Academy at https://collegereadiness.collegeboard.org/psat-nmsqt-psat-10/practice</p>	30 minutes	College Advisor, ECHS Advisor and/or AVID	Late January	School Counselor
Scholarship Search	<p>Students will search for national or local scholarships and begin applying. Adding Scholarships - Scholarships</p>	20 minutes	CTE Teachers, College Advisor and/or ECHS Advisor	March	CTE Teachers and/or College Advisors
Revisit: how to Calculate your GPA and its importance for college admissions	<p>Students will learn about how to calculate their GPA, what GPAs do specific colleges look for and how their GPA is cumulative.</p> <p>*Counselor GPA lesson plan Resources: Resources will be available through Guidance & Counseling dept.</p> <p>* Review Assured Admission</p> <p>*Also go over top 10% (and what does it mean to be to 10%)</p>	30 minutes	School Counselors, College Advisor and/or AVID	End of January-February	School Counselor (Lead Counselor Coordinates)
SAT School Day - March 3, 2021	<p>March 3, 2021 All juniors will take the SAT School Day</p>	AM	School Counselors and/or PSAT Testing Coordinator	March 3rd	SAT School Day testing Coordinator
<p>College Admissions Prep - Mini Unit:</p> <p>A. Essay Writing Workshop (Class lesson through English 3)</p> <p>B. Introduce Scholarships</p>	<p>A. Students will learn how to write a great college essay and practice with Essay “A” of the ApplyTexas essay prompts. (<i>Essay A is the preferred one by most Institutions</i>) https://www.applytexas.org/adappc/html/preview20/essay_preview.html</p> <p>*Students will upload at least <u>one</u> college essay into Naviance.</p> <p>*It is recommended that the English Dept consider attaching a grade to the Essay completion so to incentivize its full completion.</p> <p>B. Scholarships: The College essay could very well be one of the one used in applying for scholarships (be sure to complete the AISD scholarship Application early on through Naviance and attach the Essay). Also begin searching/applying for scholarships through Naviance and other searches.</p>	60 minutes	English 3 Teachers,	By late April -May	Counselor lead in collaboration with English Department Chair
Brag Sheet Survey	<p>Students will complete a brag sheet survey (available in Naviance) to help counselors/teachers write letters of recommendation. Student Sample: https://docs.google.com/document/d/1e1cdzp-xvGYGCc1oGtIj0s1oT22oQg5uP6eqbuJLK7l/edit?usp=sharing</p>	20 minutes	English 3 Teachers, College Advisor, AVID, and/or ECHS Advisor	Early May	English 3 Teachers (with support from College Advisors)

	Parent sample Brag sheet: https://docs.google.com/document/d/1GXJqeKDUuBQjvNVCDyN02LEqi7VwWOn2LCLPVvcQyTU/edit?usp=sharing				
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12th Grade Goals: Ensure that students have a well thought out plan to access some type of higher education, have taken the college application and career readiness steps for a successful post-high school transition. Provide guidance and support to access financial aid and scholarships opportunities.

Task Name	Details	Estimated Time	Supporting Departments/ Programs	Date(s) *Each HS campus makes a plan	WHO? *Person designated to lead/responsible
FALL SEMESTER					
Top 10% (informational session)	Hold an informational session for all top 10% students; hand out their letters and resources such as top 10% scholarships that they should apply for. (some may opt for a luncheon or top 10% breakfast).	30minutes	School Counselor and College Advisor	1st week in September	Senior Counselor and/or College Advisor
*Family Engagement Activity: Senior Parent/Family Night	Host an early fall parent/family info night to go over the college application process with family and financial aid (including FAFSA and Scholarships), as well as CCLR components (NCAA Clearinghouse, attendance, and credits, graduation requirements)	90 minutes	School Counselor and College Advisor, athletic director	September	College Advisor and Lead Counselor
Essay Writing (College Essays) *Class lesson through English 4	Revise final draft of essays and ensure all supplements have been written. Essay "A" from Apply Texas will be the recommended one for all students to complete. https://www.applytexas.org/adappc/html/preview20/essay_preview.html *Students will upload at least one (their best college essay into Naviance) *The College essay could very well be one of the one used in applying for scholarships (be sure to complete the AISD scholarship Application early on through Naviance and attach the Essay). Also begin searching & applying for other scholarships.	60 minutes	English 4 Teachers	Early September	Lead counselor in collaboration with English 4 Dept Chair
Senior Conference	Senior conferences will be held with every senior and documented on eCST (Individually and/or in small groups at the larger campuses) <i>Goal of Senior Conference: assure that student is on track not only to graduate and complete their endorsements; but also taking the steps to access post-secondary options.</i>	15 mins	Counseling Team	Sept-Nov	Senior Counselor and/or Lead
Apply to at least 3 colleges <i>ApplyTexas opens 7/1; Common App opens 8/1</i>	Step 1: students will add at least 3 colleges to the "Colleges I'm Applying to List." (In Naviance). Student Video: Adding Colleges & Requesting College App Materials Requesting Student Transcripts – Quick Guide Step 2: Revise and/or Add the Colleges to your College List on the College Board Opportunity Scholarships website (for a chance to also earn scholarships just by adding them to Your College List!) https://opportunity.collegeboard.org/about/build	10 Minutes	College Advisor, School Counselor and/or ECHS Advisor	Sept-October	Project Advance/College Advisor

Complete/Finalize Brag sheets to request Letters of Recommendation	As students are working on their college applications, they will complete the brag sheets and request letters of recommendation (eg, teachers, counselor, etc) if needed for their college applications	20 minutes	School Counselor and College Advisor (facilitate process through Naviance)	October	Senior Counselor/College Advisor
Complete the FAFSA/TASFA <i>(FAFSA for upcoming school year goes live @ Oct 1st)</i>	Students will complete the Free Application for Federal Student Aid) fafsa.ed.gov and TASFA Information (at the College For All Texans Website). *Student will UPLOAD their confirmation page (in Naviance) to document that they submitted the FAFSA	30-40 mins	College Advisor, School Counselor and through Govt/Econ Classes	Oct 1st --Jan 8th	Project Advance/College Advisor and Senior Counselor (through Govt/Econ Classes)
Apply for Scholarships: Specifically Institutional Scholarships	Students will begin their scholarship application scholarships <i>(Particularly assuring to apply to institutional scholarships at the same time that submitting college applications)</i>	60 Minutes	College Advisor, School Counselor, and/or ECHS Advisor	August -Dec 1st (depending on the deadlines @ University)	Project Advance/College Advisor
SPRING SEMESTER					
Apply to at least 3 Scholarships and document scholarships received in Naviance	Students will apply to at least 3 scholarships and from March --May will document in Naviance Scholarships received.	30 Minutes	College Advisor, School Counselor, and/or ECHS Advisor	February --April	College Advisor (with the support of Govt/Economics Teacher)
*Recommended for students who do not yet have a clear post-secondary Plan: <i>Complete Mi Advantage and/or Do What You Are assessments</i>	Students will have the opportunity to reflect on their strengths and interests to gain awareness in order to build their Post-Secondary plan and take needed steps. <i>NOTE: For students that had already taken either of these assessments in earlier grades; they would need to be reset by their College Advisor so that they have a fresh start.</i>	30 minutes	College Advisor and/or School Counselor	February-March	College Advisor and/or School Counselor
Decide on college that student will attend <i>(declare/accept college, access the college/university portal and follow through on additional steps)</i>	Once students receive admissions' notices of colleges that they have applied to: assure that they declare/accept college of choice, follow through with accepting financial aid, signing up for orientation, and other needed steps. *Students will UPLOAD all of their COLLEGE ACCEPTANCE letters/email notification (in Naviance)	60 minutes	College Advisor, School Counselor and/or ECHS Advisor <i>(assist students as needed, even with just reminders)</i>	No later than May 1st	College Advisor and Senior Counselor
Senior Transition Workshop (Summer Melt awareness)	Introduction to college and career resources beyond high school- financial literacy (budgets); (higher education- financial aid, shot records, career services, tutoring centers; workforce- Texas workforce commission)	45 minutes	College advisor, school counselor, and/or ECHS Advisor, Project Advance	May	College Advisor and Senior Counselor
* Complete the AISD Senior Survey	Students will answer survey questions to express their goals and plans after high school. What is the Graduation Survey?	25 minutes	College Advisor/Senior Counselor	Mid April - Early May	Project Advance/College Advisor (Lead Counselor for campuses w/out a Project Advance)